

Tibenham Parish Council

Minutes of the Parish Council meeting held in the meeting room, Tibenham Community Hall on **Wednesday, 13th March 2024 at 7.30pm**

Councillors present: Gareth Roderick-Jones (Chairman), David Timson (Vice Chairman), Gemma Lambert, Mark Ribbands.

In attendance: Tony Wainwright (Parish Clerk). District Cllr James Easter. County Cllr Catherine Rowett

1. Public Participation.

A good number of residents attended with concerns about flooding, and increased occurrence of speeding through the village. A representative of SNDC will be visiting the village in the next week or so and as a result a letter will be sent to all residents reminding them of their responsibility to keep drainage channels open. The recent highways work on drainage in The Street has resulted in improvements but more needs to be done. One household reported their house has flooded 3 times in the last 5 months. The Chair has corresponded with County Council previously but been advised that due to budget constraints more work by highways cannot be sanctioned. However, the culvert at the bottom of Cargate common is a highways matter and County Cllr Rowett has agreed to take it up as an issue.

Many ideas were discussed to discourage speeding. The clerk will contact the police with a view to organising a speed watch. There is no lack of volunteers to help with this.

2. Council vacancies.

Two people presented themselves as potential councillors. These applications will be progressed.

3. reports from:

a. District Councillor.

A report was submitted that is available on the website.

b. County Councillor.

A report was submitted that is available on the website.

4. Apologies for absence. None.

5. Chair's Report.

A litterpick has been organised for Sat 16th March from the Hall.

The annual parish meeting, APM, is set at 7pm 8th May in the main room at the hall.

6. Declarations of Interest on the Agenda.

A question was raised as to the definition of this, and the Chair agreed to contact NALC for clarification.

7. Minutes of meeting 10th January 2024 approved by majority vote.

Item 17 would be ratified at the next meeting.

8. Planning applications.

2024/0216. An objection has been raised.

9. Site checks of the defibrillator.

The Chair agreed to conduct checks in between council meetings.

10. CIL funds.
Will be discussed at the APM.
11. AGAR and Internal audit.
Clerk to invite the usual auditor to perform the internal audit and submit a quotation.
12. Bank authorities.
Deferred to next meeting.
13. New road sign.
We are still awaiting a quote from highways to proceed.
Will be discussed at the APM.
14. Correspondence received.
 - Footpath 28, Cherry Tree Rd.
County Cllr Rowett will take this up as a Right of Way issue.
Clerk to respond to author that they have reported the problem on the SNDC footpaths website.
 - Lorry park near Bunwell.
Planning were not aware of this, but it has been reported to them.
15. A horse riding sign for Cargate Common.
We are awaiting a quote from Highways. Bunwell PC are interested in being involved.
It will be discussed at the APM.
16. A local handyman hire.
Will be discussed at the APM.
17. Donation to the Hall for electrical work.
Deferred to the next meeting.
18. Litterpick.
A litterpick will be held on Saturday 16th March from the Hall at 10.30 am.
19. Newsletter.
Scheduled for production by mid April, to include details of the Annual General Meeting of the Hall, and the upcoming APM.
20. Training.
Deferred to the next meeting.
21. Flood alleviation works.
Covered in public participation.
22. Finance.
 - Payment to clerk, £381.17, for wages and expenses was agreed.
 - Payment to THC, £60.00, for Newsletter printing, was agreed.
 - Payment to Newmans, £90.00, for payroll, was agreed.
 - Payment to HMRC, £127.00. for PAYE, was agreed.Proposed by Chair, seconded by Vice Chair.
23. Items for the next Agenda.
To discuss NALC pay scales.
To discuss repair of the footpath sign.
24. To confirm the date of the next meeting:
8th May 2024 7:30pm.

The chairman closed the meeting at 9.45 pm.

Date:

Signed: