# Tibenham Parish Council

Minutes of the Parish Council meeting held in the Main Hall Room, Tibenham Community Hall on **Wednesday, 14th July 2021 at 7.30pm**

Councillors present: Gareth Roderick-Jones (Chairman), David Timson (Vice Chairman), Leah Smith, Gemma Lambert.

In attendance: Tony Wainwright (Parish Clerk), District Cllr James Easter.

Apologies: Cllr Carolyn Knight, County Cllr Barry Duffin.

### Public Participation

Two members of the public attended, for the purpose of discussing the continued Noise problem at Tibenham airfield, due to its use for car racing. Cllr Easter agreed to liaise offline to visit the site during a race meeting, and while the SNDC representative was present.

### reports from:

#### County Councillor, sent apologies, and forwarded a report to Cllr Easter.

#### District Councillor.

* On behalf of County Cllr Duffin, Cllr Easter reported the proposed extension to the A47 west of Norwich had been approved and contracted work was going ahead.
* On behalf of County Cllr Duffin, Cllr Easter reported a special needs school in Easton, West of Norwich, had been given planning approval.
* Cllr Easter reported that a report on Flooding issues was being prepared which would include proposals. He suggested the Parish Council arrange an extra meeting to discuss the report once available.

### Minutes of meeting 19th May 2021 approved. No matters arising

### Declarations of Interest.

Cllr Lambert declared personal interest in planning item 2021/1360.

### No planning applications discussed required further action.

### Recruitment of new Clerk noted.

The clerk reported that up to the time of the meeting he had spent 12 hours on Council business, an excess of 6 hours over the time allotted under his contract. It was agreed that extra hours would be budgeted and reimbursed.

### Chairman’s report:

* The chair wished to express sincere thanks on behalf of the council for all the hard work volunteers have put in to keep the footpaths clear.
* The internal audit papers were being submitted, and the exemption certificate had been issued within the required time period.
* Regards the planning application at the Greyhound Pub, it was felt the lack of ecology and water reports was an important omission in the process. The Chair intended to produce a report suggesting ways forward to progress this issue.
* Darren Gipson has stood down as councillor with immediate effect.

### Grit Bins and Winter Ploughing

Clerk progressing action from previous meeting.

### War Memorial grant.

Clerk progressing action from previous meeting.

### Spending of CIL monies: trod path, village sign, footpaths

Clerk to analyse the questionnaires completed and report.

Clerk also agreed to keep a log of traffic accidents within the village as future data as to

how best to use funds provided.

### Future training for Councillors and Clerk

As in previous minutes. Deferred to next meeting. Clerk to progress his own training.

### Finance.

* No access to finance while clerk handover is in progress.
* Clerk to provide current Financial Regulations of Council for review.
* Two additional signatories required for banking, Leah Smith and David Timson agreed to take on the role.
* Final payment to previous clerk, Alison Tibbitt. No figures were available for this. Leah agreed to provide.
* Payment to Newmans. (98.40). Clerk to request from Newmans further breakdown of current charge, invoice for Ms Tibbitt, and query why emails were not being sent/received.
* Current financial position of £5839.09 savings, and £4493.59 current A/C

### Items for the next Agenda

Election of Parish Councillors as two seats were now vacant. Clerk to post Casual Vacancy details on SNDC website. Councillors were encouraged to advertise the vacancies locally.

### To confirm the date of the next meeting: 8th September 7:30pm

The chairman closed the meeting at 9.30 pm.

Date: ………………………….. Signed: …………………………………………...