

Tibenham Parish Council

Minutes of the Parish Council meeting held virtually on **Wednesday, 13th January 2021 at 7.30pm**

Councillors present: Gareth Roderick-Jones (Chairman), David Timson (Vice Chairman), Darren Gipson, Gemma Lambert, Auriel Mephram, Leah Smith

In attendance: Marianne Purdy (Parish Clerk), County Councillor Bev Spratt, District Councillor James Easter

1. Public Participation

No members of the public were present.

2. County Councillor and District Councillor reports

(a) County Councillor Spratt:

Reported that Norfolk County Council were dealing with emails/photos which had been sent by the Parish Council regarding the flooding. Cllr Spratt will take these issues up with Norfolk County Council and other authorities.

Cllr Spratt publicly thanked the teachers for keeping schools open for vulnerable and key-worker children.

(b) District Councillor Easter:

All emails from the Parish Council regarding flooding had been sent to County Cllr Spratt and also to the Chairman of South Norfolk Council who is preparing a report on the issues. A report from NFU states all farmers and landowners, under Common Law, must keep their ditches clear. SNC has a supply of sandbags – can be requested via District Cllr Easter if required. All flooding issues to be reported to: water.management@norfolk.gov.uk
Cllr Timson is writing a report on the floods.

7:40pm Cllr Smith joined the meeting.

3. Apologies for absence

Cllr Knight.

4. Declarations of interest

Cllr Mephram item 6f. Cllr Gipson item 6d.

5. Approval and signature of Minutes and any matters arising

The minutes of the meeting 11th November 2020 were agreed by the Council as a correct record without amendment. No matters arising.

6. Planning applications

All planning applications previously circulated to Councillors.

- a) 2020/2045/6 Waterloo Place, Long Row Conversion and extension of single storey garage/outbuilding to create two storey dwelling. No objection.

- b) 2020/2225 Pilsgate Barn, Diss Road. Change of use from redundant agricultural barn to provide a single residential dwelling with new single-storey rear extension. No objection.
- c) 2020/2256 Well House, Cherry Tree Road Variation of condition 2 & 4 of planning permission 2018/0898 to alter design and drainage details. Comments made.
- d) 2020/2344 Land south of Poppy Fields, Pristow Green Lane. Erection of two dwellings with garages. No objection.
- e) 2020/2356. Manor Farmhouse, Diss Road. Structural repairs to south gable end removing existing brickwork and replacing with soft wood supporting frame and re-rendering. No objection.
- f) 2020/2324 Barns West End Farm, Long Row. Notification for Prior Approval for a proposed change of use and associated building works to part of 1 no agricultural building to 2 dwellinghouses. No objection.
- g) Update on The Greyhound Public House. No update.
- h) Update on Land West of Cargate Common. Highways report confirmed there are no passing places on Cargate Common, the width of the road is just over half the width that would be required for two vehicles to safely pass each other, problem with the footpath etc. Deadline extended to 12th February 2021.

7. Budget 2021/22

The budget as presented was unanimously agreed. Proposed: Cllr Roderick-Jones. Seconded: Cllr Mephram

8. Precept 2021/22

The precept was unanimously agreed – no rise from last year's band D £22.20 (Precept £4195). This year band D £22.20 (Precept £4351) increase in total due to increase in tax base i.e. number of properties. Proposed: Cllr Roderick-Jones. Seconded: Cllr Gipson

9. Clerk's report

Nothing to report.

10. Chair's Report

Nothing to report.

11. Flooding

Discussed above.

12. War Memorial

Quote received from Perfitts for cleaning, and repairing of leadwork. Clerk to look into applying for a grant from the War Graves Commission.

13. Insurance renewal

The Parish Council agreed the insurance renewal through Came & Co. Proposed: Cllr Mephram
Seconded: Cllr Smith

14. Trod Path

Cllr Timson reported that Saffron Housing owned the land in front of the houses along Pristow Green Lane. Cllr Timson to contact them for their consent to build a trod path.

15. Village Sign

Survey to be placed in the next Parish newsletter to ask the parishioners what they would like to see a sum of money spent on e.g. village sign, benches, trod path.

16. Footpaths

Boardwalk has been damaged during the recent floods. Cllr Roderick-Jones in communication with Norfolk Ramblers. Looking initially at securing it and make it safe, then look into extending it at a later date.

17. Fundraising

Deferred to next meeting.

18. Newsletter

Items for the next newsletter were discussed.

19. Training for Councillors and Clerk

Defer to next meeting.

20. Community Infrastructure Levy spending

Discussed in 14, 15, 16 and 17.

21. Donation monies

It was agreed to deal with any request on an individual basis.

22. Finance

a. Note finances as at 7th January 2021

Current Account: £3987.57

Savings Account: £5839.09 of which £2636.79 is CIL monies

b. Approve invoices for payment: Proposed Cllr Roderick-Jones, Seconded Cllr Timson

M Purdy	Clerk wages x 2 months	£271.96
Community Heartbeat	Defibrillator	£1038.00 (Paid)
LexisNexis	Arnold Baker Local Council Book	£119.99 (Paid)
Charity Donation	To assist a student	£100.00 (Paid)
ICO	Data Protection Fees	£35.00
Came & Company	Insurance	£218.00

c. Note monies received:

None.

23. Community Hall

Cllr Timson, in his role as Chair of the Community Hall, updated the Parish Council. Currently closed. Received a second grant in November, due a third grant on 11th January.

24. General Correspondence

All correspondence circulated prior to the meeting – no action required.

25. Items for next Agenda

Parish Council Facebook page.

26. Date and time of next meeting and dates for 2021:

Next meeting **Wednesday, 10th March 2021 at 7:30pm** venue to be confirmed.

The meeting closed at 9.05pm