

# Tibenham Parish Council

Minutes of the Parish Council meeting held virtually on **Wednesday, 9<sup>th</sup> September 2020 at 7.30pm**

Councillors present: Gareth Roderick-Jones (Chairman), David Timson (Vice Chairman), Darren Gipson, Caroline Knight, Auriel Mephram, Leah Smith

In attendance: Marianne Purdy (Parish Clerk)

Apologies: Cllr G Lambert

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## 1. Public Forum

None

## 2. County Councillor and District Councillor Reports

**(a) County Councillor Spratt** The Chair read out the report from County Councillor Spratt:

I have managed to open up Wymondham Market Town after the chaos of the Officers focussing on closing the main streets in market towns.

I do not know what is happening at Diss and I know Harleston people are up in arms regarding their town. Please inform me if your parish council is concerned about these 2.

NCC have taken on children from the refugee camps. Up to 50 children from the troubled areas in Syria have been taken into our care.

Covid 19 is still on many of the councillor's minds. Restrictions and guidance are changing every day and it is our responsibility to try to stay on top of it. Test and trace is proving successful with nearby testing points at Attleborough and Trowse park and ride.

**(b) District Councillor Easter:** The Chair read out the report from District Councillor Easter:

SNC continues to be busy supporting businesses to get back on their feet following lock down. Calls to the help hub are now reducing as things get back to some normality.

Staff at SNC are working a hybrid system, most work from home and attend the offices on a rota. Councillors are still not allowed to go in with all our business being conducted by phone or zoom, hopefully we will also be allowed to start a hybrid system soon with some of the smaller meetings being in person but suitable distanced.

As you are no doubt aware following the Banham Poultry COVID outbreak Norfolk is now on the Government watch list. The numbers are rising although not locally at present.

Planning

There is a new white paper from the Government, which appears to be a big shake up of planning regulations which have not change dramatically since 1947. On the face of it, it could make planning applications a bit quicker with a better quality of buildings. As this progresses I will keep you informed of any new developments and information that could potentially affects us all.

### Devolved Councils

There is another white paper coming out from Westminster later this year that could change the face of local councils. There is the possibility of doing away with the 7 district councils, county council and replacing them with 2 councils and a mayor. It seems to me that the idea behind this is to primarily save money with no regard to the excellent service that district councils and their councillors give to their residents. The carrot to force this through is to offer vast amounts of cash to pay for large schemes, such as the Long Stratton by pass.

We will wait to see what transpires.

### 3. Co-opt Councillor

Cllr Roderick-Jones proposed co-option of Leah Smith to the Parish Council, seconded by Cllr Knight. Unanimously agreed. Cllr Smith signed her Declaration of Acceptance on camera.

### 4. Apologies for absence

Cllr G Lambert, County Councillor Spratt, District Councillor Easter

### 5. Declarations of interest

None

### 6. Approval and signature of Minutes and any matters arising

The minutes of the meeting 8<sup>th</sup> July 2020 were agreed by the Council as a correct record without amendment. The clerk to arrange signing of these and previous minutes. No matters arising.

### 7. Planning Applications

All planning applications previously circulated to Councillors.

- a) 2020/1210 Gentian Cottage, Hill Road. Erection of a first floor rear extension and a single storey side extension. No objections
- b) 2020/1435 Low Farm, Cargate Common Removal of existing render to carry out repair of timber frame on east gable end and front of dwelling, including re-rendering in lime. No objections
- c) 2020/1528 Land East of Church Lodge, The Street. Outline application for the erection of 1 detached dwelling. The Council agreed in principle to a property being built on the site but had the following concerns: Not in keeping with the other properties on The Street – which are all front facing to the road. Reservations regarding the size of the house to the plot size.

**The meeting was adjourned due to Zoom limitations and restarted 5 minutes later. All Councillors re-joined the meeting.**

- d) Update on The Greyhound Public House. The applicant had an extension of time agreed by Planning to 18<sup>th</sup> September 2020.

### 8. Clerk's Report

The clerk asked the Council if they would be purchasing a poppy wreath this year – this was agreed and Cllr Roderick-Jones will arrange this. The clerk had been in correspondence with Highways regarding the issues along The Street with flooding. The clerk to arrange a site visit with Highways and a Councillor.

## **9. Chair's Report**

The chair informed the Council that a litter-pick had been arranged for Saturday, 19<sup>th</sup> September (socially distanced) and further information would be posted on Next Door Tibenham. The Pink Ladies tractor run had not been held this year; however, the organiser will do a smaller version- a half day run which will be held on Sunday, 13<sup>th</sup> September, finishing at The Greyhound Public House.

## **10. Telephone Box**

The telephone box will be sorted out and tidied up by Jane and Sandra. If an extra shelf is required, the Parish Council will pay for it.

## **11. Parish Partnership**

Cllr Timson to further investigate the ownership of the verge on Pristow Green Lane in relation to the trod path.

## **12. Defibrillator**

Discussions were held around the age of the defibrillator and whether an upgrade is required. The clerk to contact Community Heartbeat to get an updated price.

## **13. Purchase of Arnold-Baker on Local Council Administration book**

It was agreed to purchase the new edition of Arnold-Baker Local Council Administration book which is due out on 9<sup>th</sup> December 2020. Proposed Cllr Gipson; Seconded Cllr Timson.

**The meeting was adjourned due to Zoom limitations and restarted 5 minutes later. Cllr Smith did not re-join the meeting.**

## **14. Code of Conduct**

This was reviewed and agreed by the Council-no changes to the body of text. Clerk to add section for name, date and signature and send to each Councillor for signature for our records. Proposed by Cllr Roderick-Jones; Seconded by Cllr Timson

## **15. Website Accessibility Statement**

This was reviewed and agreed by the Council. Clerk to place Statement on the website. Proposed by Cllr Roderick-Jones; Seconded by Cllr Knight.

## **16. Fundraising ideas**

Deferred to November meeting.

## **17. War Memorial**

Awaiting a surface clean from Bierton and Woods. The Chair has chased up the quote for replacement of the lettering.

## **18. Future training for Councillors and Clerk**

Deferred until physical meetings are able to take place.

## **19. Community Infrastructure Levy (CIL)**

Deferred to the November meeting.

## 20. Finance

- a. New Signatory - deferred
- b. Note finances as at 3<sup>rd</sup> September 2020  
Current Account: £2878.63  
Savings Account: £6877.09 of which £3601.79 is CIL monies
- c. Approve invoices for payment: Proposed Cllr Roderick-Jones, Seconded Cllr Mepham.

SLCC	National Conference Webinars	£30.00
NALC	10 x Good Councillors Guide	£46.00
Community Heartbeat	Defib equipment	£87.60
David Eckles	Internal Audit fees	£50.00
Newman & Co	Payroll fees x 3 months	£36.00
M Purdy	Clerk wages x 2 months	£269.16

### Cllr Mepham left the meeting

- d. Note monies received:  
£194.00 Bursary monies from SLCC for Clerk training

## 21. Autumn Newsletter

Due to be distributed October.

## 22. Community Hall

Cllr Timson, in his role as Chair of the Community Hall, updated the Parish Council. The café had been successful since the re-opening, however, due to today's announce of the Rule of 6, guidance will need to be further looked at for the Hall.

## 23. General Correspondence

All correspondence circulated prior to the meeting – no action required.

## 24. Items for next Agenda/Date and time of next meeting:

Next meeting **Wednesday, 11<sup>th</sup> November 2020 at 7:30pm**

**The meeting closed at 9.20pm**