

# **Tibenham Parish Council**

Minutes of the Parish Council meeting held in the Meeting Room, Tibenham Community Hall on **Wednesday, 13<sup>th</sup> November 2019 at 7.30pm**

Councillors present: Gareth Roderick-Jones (Chairman), David Timson (Vice Chairman), Gemma Lambert, Alan Harris, Caroline Knight, Auriel Mephram, Darren Gipson

Apologies: County Councillor Spratt

In attendance: Marianne Purdy (Parish Clerk), District Councillor Easter

**1. Public Forum**

No members of the public were present.

**2. County Councillor and District Councillor Reports**

**County Councillor Spratt** – not present.

**District Councillor Easter** discussed the issue regarding gritting of roads in Tibenham. Highways cannot add an additional road, but would be prepared to consider changing routes which would mean losing a road to add a road. The Parish Council to discuss further.

**DC Easter** informed the meeting of a pilot taking place called Community Link – where residents of a village set up a group to help those in need e.g. changing a lightbulb. This will be taken further by the Community Hall.

**DC Easter** discussed the Community Action Fund which the Community Hall is applying for a grant towards the play equipment.

**3. Co-Opt Councillor**

Darren Gipson was co-opted onto the Parish Council and a Declaration of Office form signed.

**4. Apologies for Absence**

County Councillor Spratt.

**5. Declarations of Interest**

Cllr Mephram Item 7 Planning Applications – 2019/1821

**6. Approval and signature of Minutes and any matters arising**

The minutes of the meeting 11<sup>th</sup> September 2019 were signed by the Chairman as a correct record without amendment. There were no matters arising.

**7. Planning Applications**

All planning applications previously circulated to Councillors. Cllr Mephram updated the Parish Council with regards application 2019/1821 – more information had been requested from the applicant by South Norfolk Council. Cllr Timson to look further into the application.

**8. Clerk's Report**

The clerk reported that the recycling mixed glass had been emptied. Bunwell are holding free defibrillator training at their village hall: Cllr Timson and Cllr Harris to attend. Email sent to Saffron Housing (cc Barry Duffin) giving a full response as to the reasons why it was felt Tibenham not suitable for affordable housing – no response received to date. Parish Council insurance due January.

**9. Chair's Report**

Cllr Roderick-Jones reported that he had walked footpath 7 and the Council had maintained this. There used to be a stile which had been removed and the footpath route is not clear, therefore waymarkers had been requested.

**10. Gritting Routes**

Clerk to contact Highways regarding traffic flow on Diss Road.

**11. War Memorial**

Clerk to further contact stonemasons regarding a quote.

**12. Report on Wellbeing Event**

Cllr Timson attended a Wellbeing Event in Attleborough. George Freeman MP was in attendance. Cllr Timson reported to the Parish Council discussions that took place at the event.

**13. Community Car Scheme**

Trisha Newman happy to coordinate the scheme but, as yet, no volunteers had come forward to assist with the driving. An article had been placed in the newsletter. Parish Council to invite Trisha Newman to the next meeting to discuss further.

**14. Litter Picking Equipment**

Discussed, and storage agreed. Litter picking equipment will be available to individuals or groups in Tibenham. Contact Clerk for information.

**15. Fencing at Community Hall**

Cllr Timson stated that he had requested quotes to fence the Southern boundary of the Community Hall – they had decided on a quote for £1000. The Parish Council discussed a contribution of £500 towards these costs.

£500 contribution proposed by Cllr Roderick-Jones, seconded by Cllr Lambert. All agreed.

**16. Fundraising**

Deferred to January meeting.

**17. As at 8<sup>th</sup> November 2019 Savings Account: £6856.49 Current Account: £4136.82**

The Parish Council authorised payment of the invoices listed below. Proposed by Cllr Roderick-Jones, seconded by Cllr Lambert.

Miss M Purdy	Clerk's wages x 2 months	£255.00
Community Hall	Grass cutting maintenance 2019	£300.00
Mr K Worsley	Wreath for Remembrance Day 2019	£17.00

It was noted monies received:

£2053.50 Precept

£965.74 Community Infrastructure Levy

**18. General correspondence**

All correspondence circulated prior to the meeting – no action required.

**19. Community Hall update**

Cllr Timson, in his role as Chair of the Community Hall, updated the Parish Council: Alan Harris will be taking on the role of Treasurer; progress was being made with the play equipment.

**20. Items for next Agenda/Date of next meeting**

Next meeting **Wednesday, 8<sup>th</sup> January 2020 at 7:30pm**

Items: Gissing SAM2 (Speed Awareness Message);

**21. Parish Council meetings in 2020 to continue as second Wednesday of every other month at 7:30pm. January, March, May, July, September, November.**

**The Chairman closed the meeting at 9:06pm**