

# **Tibenham Parish Council**

Minutes of the Parish Council meeting held in the Meeting Room, Tibenham Community Hall on **Wednesday, 11<sup>th</sup> September 2019 at 7.30pm**

Councillors present: Gareth Roderick-Jones (Chairman), David Timson (Vice Chairman), Gemma Lambert, Alan Harris, Caroline Knight

Apologies: Cllr Mephram

In attendance: Marianne Purdy (Parish Clerk), County Councillor Spratt, District Councillor Easter,

**1. Public Forum**

No members of the public were present.

**2. County Councillor and District Councillor Reports**

**District Councillor Easter** discussed the amalgamation between South Norfolk and Broadland District Council – sharing of responsibilities and departments but remaining Councils in their own right. DC Easter updated the Councillors with regard to the non-gritting of Diss Road in the winter – he had contacted Highways and was awaiting a response. The Clerk reported that she had contacted Highways and had received a written response from them, which she passed to DC Easter; he will continue to follow this matter up.

**County Councillor Spratt** reported that the Long Stratton roundabout is partly open.

**3. Apologies for Absence**

Cllr Mephram.

**4. Declarations of Interest**

None.

**5. Approval and signature of Minutes and any matters arising**

The minutes of the meeting 10<sup>th</sup> July 2019 were signed by the Chairman as a correct record without amendment. There were no matters arising.

**6. Clerk's Report**

The clerk reported that she had contacted South Norfolk regarding the mixed glass bin which they will arrange to empty; she confirmed she had received communication from the Rangers to state that they had reduced verge cutting to two cuts a year for rural areas.

**7. Co-Opting of Councillors**

It was agreed that co-opting of Tibenham Councillors would take place when they are present at the meeting and not in their absence.

**8. War Memorial**

Cllr Roderick-Jones reported that to get a master carver to completely redo all the lead lettering would cost around £6000.00 and would need permission from the War Graves Commission. The war memorial is due a reclean in October and the contractors will report back to the Council as to whether re-lettering is required. This will then be discussed at a future meeting.

**9. Joint Newsletter**

Items for the joint newsletter were discussed and agreed.

**10. Community Car**

Deferred to November meeting.

**11. Litter picking**

The Parish Council has applied for a £198 grant for litter picking equipment. This has been accepted by South Norfolk Council who are awaiting stock.

**12. Fundraising**

This item was discussed and will be placed on the Agenda in the New Year.

**13. Finances**

As at 6<sup>th</sup> September 2019 **Savings Account: £5850.39 Current Account: £2469.78**

The Parish Council authorised payment of the invoices listed below. Proposed by Cllr Roderick-Jones, seconded by Cllr Lambert.

Miss M Purdy	Clerk's wages x 2 months	£255.00
Newman & Co	Payroll fees x 3 months and HMRC Tax Claim	£79.20

It was agreed to transfer £1000.00 from the current account into the savings account – proposed by Cllr Roderick-Jones, seconded by Cllr Timson.

**14. General correspondence**

- a. Saffron Housing. An email had been received from Saffron Housing regarding affordable housing. A letter to be drafted in response.
- b. NALC – John Pennell – email circulated prior to the meeting – no action required.

**15. Community Hall update**

Cllr Timson, in his role as Chair of the Community Hall, updated the Parish Council: three committee members are leaving the Community Hall; the playground equipment desperately needs to be replaced.

**16. Items for next Agenda/Date of next meeting**

Next meeting **Wednesday, 13<sup>th</sup> November 2019 at 7:30pm**

Items: Remembrance Day wreath; gritting routes; war memorial;

**The Chairman closed the meeting at 8.56pm**