

# **Tibenham Parish Council**

Minutes of the Parish Council meeting held in the Meeting Room, Tibenham Community Hall on **Wednesday, 8<sup>th</sup> May 2019 at 7.45pm**

Councillors present: Gareth Roderick-Jones (Chairman), David Timson (Vice Chairman), Gemma Lambert, Alan Harris, Auriel Mephram

In attendance: Marianne Purdy (Parish Clerk), County Councillor Spratt, Caroline Knight

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**1. Election of Chairman for the coming year**

The Vice-Chairman invited nominations for the Office of Chairman. Mr Roderick-Jones was nominated by Auriel Mephram and seconded by Gemma Lambert. With no further nominations, all agreed to elect Mr Roderick-Jones to serve as Chairman for the coming 12 months. Mr Roderick-Jones signed a Declaration of Acceptance of Office.

**2. Election of Vice-Chairman for the coming year**

Cllr Roderick-Jones invited nominations for Vice-Chairman. Mr Timson was nominated by Cllr Roderick Jones and seconded by Auriel Mephram. With no further nominations, all agreed to elect Mr Timson to serve as Vice-Chairman for the coming 12 months. Mr Timson signed a Declaration of Acceptance of Office.

All other Councillors present signed their Declaration of Acceptance of Office forms: Auriel Mephram; Gemma Lambert and Alan Harris.

**3. Public Forum**

No members of the public were present.

**4. Reports**

County Councillor Spratt reported that road standards were up; Children's Services were £5m over budget; a new school for year 7 + to be built at Hethersett in the next two years; Austhorpe House nursing home has closed.

**5. Apologies for Absence**

None.

**6. Declarations of Interest**

None.

**7. Approval and signature of Minutes and any matters arising**

The minutes of the meeting 20<sup>th</sup> March 2019 were signed by the Chairman as a correct record without amendment. There were no matters arising.

**8. Clerk's Report**

The clerk reported she was still awaiting a quote for replacement of lettering on the War Memorial. A new recycling/defibrillator rota will be sent out to all Councillors following May meeting. A new signatory for banking was needed: Cllr Harris to take on the role (Proposed GRJ, Seconded AM).

**9. Planning**

No objections to any of planning applications listed.

2019/0789 2019/0773	Land North of Waterloo Place, Long Row	Conversion of single storey garage block to single storey dwelling with new extensions. Erection of close boarded fence. Reinstate entrance.
2019/0912	Coldstream Cottage, The Street	Retention of patio doors.

**10. Saffron Housing**

Cllr Roderick-Jones reported that he had written to the Executive Director of Operations at Saffron Housing but had not yet received a response. Cllr Roderick-Jones to contact Non-Executive Director, Barry Duffin.

**11. Exemption Certificate for Annual Return**

The Parish Council agreed to approved and sign the Exemption Certificate for Tibenham.

**12. Annual Return**

The Parish Council agreed to approve and sign both the Accounting Statements and Annual Governance Statement 2018/19; Cllr Roderick-Jones proposed approval and signature - seconded by Cllr Timson.

**13. Finances**

Finances – as at 3<sup>rd</sup> May 2019 **Savings Account: £5844.56 Current Account: £3227.14**

The Parish Council authorised payment of the invoices listed below. Proposed by Cllr Roderick-Jones, seconded by Cllr Timson.

Miss M Purdy	Clerk's wages x 2 months	£249.20
Newman & Co	Payroll Fees x 3 months and end of year	£96.00
Norfolk ALC	Subscription	£168.60
CopyDiss	Newsletter	£143.64 (paid)

To note monies received from South Norfolk Council for Part 1 of Precept £2053.50

**14. Fundraising**

Discussion held around fundraising.

**15. Correspondence**

- a) Internet speed in Tibenham. Concerns raised with regard to the internet speed in parts of Tibenham. The issue will be raised with District Councillor Easter.
- b) Footpaths – if required, a working party will be formed later in the year to maintain them.

All further email correspondence received had been forwarded to Councillors prior to the meeting. No action required.

**16. Community Hall update**

Cllr Timson, in his role as Chair of the Community Hall, updated the Parish Council: the boundary to the South of the Hall will be fenced off with stock fencing and eventually hedging.

**17. Items for next Agenda/Date of next meeting**

Next meeting **Wednesday, 10<sup>th</sup> July 2019 at 7:30pm**

Items: Winter Newsletter; Internet; Gritting route; Surface dressing (airfield)

**The Chairman closed the meeting at 9:05pm**