

Tibenham Parish Council

Minutes of the Parish Council meeting held in the Meeting Room, Tibenham Community Hall on **Wednesday, 20th March 2019 at 7.30pm**

Councillors present: Gareth Roderick-Jones (Chairman), David Timson (Vice Chairman), Gemma Lambert, Alan Harris, Auriel Mephram

Apologies: County Cllr Spratt

Not present: Cllr Robert Smith, District Cllr Easton

In attendance: Marianne Purdy (Parish Clerk)

1. Public Forum

No members of the public were present.

2. Reports

No reports received from County Councillor Spratt or District Councillor Easton.

3. Apologies for Absence

County Cllr Spratt.

4. Declarations of Interest

None.

5. Approval and signature of Minutes and any matters arising

The minutes of the meeting 16th January 2019 were signed by the Chairman as a correct record without amendment. There were no matters arising.

6. Clerk's Report

The clerk reported she was still awaiting quote for War Memorial. A new recycling/defibrillator rota will be sent out to all Councillors following May meeting. The clerk reminded Councillors that the defibrillator check sheet needed to be completed and returned to her for entry on the computer system. The sale of The Greyhound was not subject to moratorium as it was exempt. Noticeboard at Black Barn was full with Community Hall notices – it was agreed that they would limit these or reduce the size to A5. The clerk distributed the latest plan from Saffron Housing for the shared ownership housing –any questions regarding it will be forwarded to the clerk. Saffron Housing were hoping to attend the May meeting for further discussion.

7. Planning

No objections to any of planning applications listed.

2019/0198	The Old Vicarage, Church Road	Variation of condition 2 of planning permission 2017/0181 - to amend floor plans and gable window design (Conversion of outbuildings to form annexe to main dwelling. Alterations to the garden stores).
2019/0161	Land at Long Row Tibenham	Proposed signage for Farm Shop
2019/0379	Wheelwrights, Hill Road	Erection of single storey rear extension
2019/0458	Kenhurst Cargate Common	Two storey and single-storey rear extension with open front porch

8. Elections

The chair confirmed that Tibenham would be in a different ward from 2nd May 2019 – currently Tibenham is with Bunwell and Carleton Rode. From 2nd May, Tibenham will be with Bressingham, Winfarthing, Burston and Gissing.

9. Annual Parish Meeting and Annual Meeting of the Parish Council

The Annual Parish Meeting will be held on Wednesday, 8th May at 7pm, followed by the Annual Meeting of the Parish Council. All members of the Parish are invited to attend the Parish Meeting and to stay for the Annual Meeting of Parish Council.

10. Fundraising ideas

Fundraising ideas were discussed. Cllr Harris will research further information around an upcoming event at Tibenham Airfield.

11. Community Infrastructure Levy spending

Discussions were held around the spending of CIL monies.

12. Finances

Finances – as at 15th March 2019 **Savings Account: £5840.55 Current Account: £1915.08**

The Parish Council authorised payment of the invoices listed below – Proposed by Cllr Roderick-Jones, seconded by Cllr Timson.

Miss M Purdy	Clerk's wages x 2 months	£243.80
All Saints Church PCC	Maintenance of churchyard	£300.00
Newman & Co	Payroll Fees x 3 months	£36.00
Norfolk Ramblers	Donation	£50.00 (paid)

It was noted that HMRC is in credit due to a tax refund to the clerk and therefore no payment is due this quarter.

13. Correspondence

All email correspondence received had been forwarded to Councillors prior to the meeting. No action required.

14. Community Hall update

Cllr Timson, in his role as Chair of the Community Hall, updated the Parish Council: Consultation around the playground equipment is due to start at the Tibenham Café on 30th March which will continue for three months to gather evidence; events are continuing to be well attended.

15. Items for next Agenda/Date of next meeting

Next meeting **Wednesday, 8th May 2019 at 7pm**

The Chairman closed the meeting at 8.35pm