

Tibenham Parish Council

Minutes of the Parish Council meeting held in the Meeting Room, Tibenham Community Hall on **Wednesday, 14th November 2018 at 7.30pm**

Councillors Present: Gareth Roderick-Jones (Chairman), David Timson (Vice Chairman), Alan Harris, Auriel Mephram, Gemma Lambert

Apologies: Cllr Robert Smith

In attendance: Marianne Purdy (Parish Clerk), County Councillor Spratt

1. Public Forum and Saffron Housing

A member of the public raised concerns regarding Saffron Housing tenants. The issue was fully discussed with the representative from Saffron Housing who will pass the information to the Housing Management Department.

The representative from Saffron Housing discussed the two possible land options for the shared-ownership housing. One being 'land west of the Greyhound Pub', and one being 'land opposite the Greyhound Pub'. Unfortunately, the design layout for the site west of the pub was incorrect and will be redesigned and sent to the Parish Council in the New Year. The Parish Council fully discussed the site opposite the pub – it was agreed that the site which was preferable for development would be the land west of the Greyhound.

2. Reports:

- a) County Councillor Spratt suggested that if the Parish Council were not happy with Saffron Housing, to submit a complaint to Barry Duffin who is on the Board for Saffron Housing. Norfolk County Council has received an extra £13.5million from the Government for roads (including pot holes). Long Stratton bypass: concerns about it being a single dual carriageway rather than a double dual carriageway. Hempnall roundabout to start Spring 2019. Children's Services are already £2million over their budget. Western Link: could be developed in next 5-6 years. The Parish Council thanked County Councillor Spratt for his donation toward the boardwalk.
- b) District Councillor – Not present.

3. Apologies for Absence

Cllr Robert Smith

4. Declarations of Interest

Cllr Lambert – item 7 GNLP

Cllr Timson – item 6 White House, The Street

5. Approval and signature of Minutes and any matters arising

The minutes of the meeting 12th September 2018 were signed by the Chairman as a correct record without amendment. There were no matters arising.

6. Planning

Documentation for the planning matters below were circulated to all Councillors prior to the meeting. Applications: 2018/2155, 2018/2161 and 2018/2108 were all agreed; 2018/2173 was only a notification and did not need agreement. It had been confirmed by the owner of 2018/2108 that the equestrian area would be for personal use only.

2018/2115	The Long Barn, Cherry Tree Road	Change of use of land from agricultural to residential garden. Erection of garage & storage outbuilding
2018/2161	Land west of White House, The Street	New Highway access to plot 2 in connection with approved planning application 2018/0198

2018/2108	Courtyard Barn, Pristow Green Lane	Change of use from grazing land to multi- purpose/equestrian use. Erection of stable block to include, hay barn, tack room, three stables, store room and wash bay in one field and installation of 20m x 30m arena in second field.
2018/2173	West of Willow Farm, Cargate Common	Notification for Prior Approval for a proposed change of use and associated building works of an agricultural building to a dwellinghouse (QA and QB)

7. **Greater Norwich Local Plan**

There are two new sites under the second consultation: Long Row and area in Mill Road. The Parish Council agreed that GNLP 2112 does have merit, however, GNLP 2102 was felt to be too far from the village centre.

8. **Clerk's Report**

The clerk reported there had been a 'road traffic box' on Mill Road for around two weeks which would gather the speed/traffic volume information. It was noted that the noticeboard at Black Barn was again full with Community Hall posters. The Parish/Community Newsletter was due to be distributed shortly. Parish Council Insurance is due 16th January 2019.

9. **Playground Equipment**

Cllr Timson, in his role as Chair of Community Hall, updated the Parish Council with regards the new playground equipment. The Parish Council had received a letter from the Community Hall seeking permission to develop a new and expanded playground. Cllr Roderick-Jones proposed, as owners of the land, permission for improvements to the play equipment. This was seconded by Cllr Lambert. All agreed.

10. **Land South of Community Hall**

Cllr Timson updated the Parish Council – he had not spoken with the owner of the land, but the Community Hall had decided to look at getting someone in to give advice on which trees needed pruning.

11. **War Memorial**

Invoice received for the cleaning. Still awaiting quote for lettering – clerk to chase.

12. **Fundraising Ideas**

The Parish Council discussed ways of being able to fundraise for the re-lettering of the war memorial. The Parish Council will continue to think of ideas and bring to the next meeting.

13. **Footpaths**

Cllr Roderick-Jones updated the Parish Council in relation to the boardwalk. Awaiting invoice from Norfolk Ramblers. Cllr Roderick-Jones had placed a request for a couple of footpath signs.

14. **Finances** – as at 9th November 2018: Savings Account £0.00, Current Account £11,862.10

The following invoices were approved for payment:

Miss M Purdy	Clerk's wages x 2 months	£204.00
HMRC	PAYE x 3 months	£81.00 Paid on 10.10.18
Mr K Worsley	Wreath for 11 th November	£17.00
Bierton & Wood	Cleaning of War Memorial	£480.00
Tibbenham Community Hall	50% of Grounds Maintenance Charges for 2018	£300.00
Unity Bank	Service charge x 3 months	£18.00

It was agreed that all invoices be paid, including the Norfolk Ramblers when it was received - proposed by Cllr Roderick-Jones, seconded – Cllr Timson.

It was noted that the following monies had been received:

South Norfolk Council	Payment towards boardwalk	£500.00
South Norfolk Council	Adopter payment for recycling centre	£200.00
Norfolk County Council	Payment towards boardwalk	£1000.00
South Norfolk Council	Precept (half)	£1867.00
South Norfolk Council	Community Infrastructure Levy	£76.27

15. Correspondence

All email correspondence received had been forwarded to Councillors prior to the meeting. No action required.

16. Community Hall update

Cllr Timson, in his role as Chair of the Community Hall, updated the Parish Council: income to the hall was slightly reduced.

17. Items for next Agenda/Date of next meeting

It was agreed that meetings for 2019 would continue to be every other month on the 2nd Wednesday, starting at 7.30pm.

Wednesday, 9th January

Wednesday, 13th March

Wednesday, 8th May – Annual Parish Meeting 7pm, followed by Parish Council Meeting

Wednesday, 10th July

Wednesday, 11th September

Wednesday, 13th November

Items for next agenda: Precept, Budget, Items for newsletter, CIL breakdown

Next meeting **Wednesday, 9th January 2019 at 7.30pm**

The Chairman closed the meeting at 9.15pm