

Tibenham Parish Council

Minutes of the Parish Council meeting held in the Meeting Room, Tibenham Community Hall on **Wednesday, 12th September 2018 at 8.00pm**

Councillors Present: Gareth Roderick-Jones (Chairman), David Timson (Vice Chairman), Alan Harris, Auriel Mephram, Gemma Lambert

Apologies: County Cllr Spratt

Not present: Cllr Smith, District Cllr Easton

In attendance: Marianne Purdy (Parish Clerk)

1. Public Forum

No members of the public were present.

2. Reports:

- a) County Councillor Spratt sent a report: Long Stratton bypass is back on the Norfolk County Council agenda; Hempnall crossroads should start Autumn 2019. The County Council is looking to save £95 million over the next three years.
- b) District Councillor – Not present.

3. Apologies for Absence

County Councillor Spratt.

4. Declarations of Interest

None.

5. Approval and signature of Minutes and any matters arising

The minutes of the meeting 11th July 2018 were signed by the Chairman as a correct record without amendment. There were no matters arising.

6. Planning

Documentation for the planning matters below were circulated to all Councillors prior to the meeting.

2018/1599 Zakkabi House, The Street: Double garage attached to west gable elevation of existing dwelling and associated extension to permeable driveway.

There were no objections to this application.

Since the issuing of the Agenda, the clerk had received an email from Aslacton Parish Clerk regarding a planning application:

2018/1785 Erect two log cabins and shower block for providing temporary seasonal workers accommodation then reverting to office use, with associated parking. | Western Farm Plantation Road Aslacton

The Parish Council fully discussed this matter and agreed they had no comment on the application.

7. Clerk's Report

The clerk confirmed that the Council's bank account with Barclays had been officially closed. Drains on The Street had been cleared a few weeks earlier but had got 'clogged' up with straw

from harvest. The clerk raised concerns over the space available on the Black Barn notice board and it was agreed that the community hall would limit these/use smaller posters. A wreath would be purchased by the Parish Council for Armistice Day.

8. Saffron Housing

An email had been received from Saffron Housing stating they are now working with two landowners, having been approached by another party. It was agreed that the Council would invite Saffron Housing to attend the next meeting on 14th November 2018.

9. Speeding in the village / Hedge near Blackbarn Road

A discussion had taken place with Norfolk Police and a speed detection radar device would be placed in the village to gather traffic volume and speed. It was agreed no action to be taken regarding the hedge.

10. Land South of Community Hall

A letter had been sent to the owner of the land situated South of the Community Hall regarding overhanging branches, maintenance of the fence, and the pond. The Clerk had received a telephone call from the owners and they would contact the Clerk further at the weekend.

11. Norfolk Parish Training Support

The Council agreed to remain with Norfolk Association of Local Councils for the time-being. Proposed by Cllr Timson : Seconded by Cllr Roderick-Jones.

12. War Memorial

The War Memorial had recently been cleaned. A quote was being obtained for the damaged lettering to be replaced.

13. Joint Newsletter

Items were suggested for the joint newsletter which is due out at the end of October.

14. Norfolk Access Improvement Plan

The Council fully discussed the Norfolk Access Improvement Plan.

15. Parish Partnership Scheme

The Council fully discussed the Scheme. It was noted that any application would need to be submitted by 7th December 2018.

16. Winter road clearance arrangements

Clerk to contact Highways with regards a local person/farmer clearing the roads in Tibenham instead of someone from another village. Clerk to check gritting area.

17. Fundraising ideas

Ideas for fundraising for the Parish Council and village as a whole were discussed. It was agreed that fundraising for the Parish Council would only be carried out for specific projects.

18. Footpaths

The boardwalk on Slough Lane will be installed week beginning Monday, 1st October 2018 and will take around 5 working days 9.30am-1pm approx. Volunteers will be needed to assist the Norfolk Ramblers. Cllr Spratt has kindly set aside £1000 towards the cost of the footpath. The clerk was awaiting a response from Cllr Easton with regards the District Council contribution. The cost of materials had gone up around 20% from the last estimate.

It was noted that horse-riders had been using the footpaths and fields around Tibenham and it was stated that they would be reported to the police if seen in future.

19. Finances – as at 6th September 2018: Savings Account £0.00, Current Account £8700.80

The following invoices were approved for payment:

Miss M Purdy	Clerk's wages x 2 months	£221.86
Norfolk Association of Local Councils	Annual subscription fee & website hosting fee	£161.11

It was agreed that all invoices be paid - proposed by Cllr Timson, seconded – Cllr Lambert.

20. Transfer of monies in bank accounts

The Clerk would sort the finances into 'day-to-day' monies and 'project/ring-fenced' monies, and transfer into the relevant accounts. Proposed: Cllr Roderick-Jones, Seconded Cllr Mephram.

21. General Correspondence

The Clerk had received correspondence from Hiscox (Insurance) stating that from 1st January 2019 they are proposing to transfer certain policies from Hiscox Insurance Company (HIC) to Hiscox SA (HAS) due to Brexit.

22. Community Hall update

Cllr Timson, in his role as Chair of the Community Hall, updated the Parish Council, including looking at replacement of the playground equipment.

23. Items for next Agenda/Date of next meeting

The Parish Council discussed the timing of meetings and it was agreed that all future meetings would commence at **7.30pm**.

Next meeting **Wednesday, 14th November 2018 at 7.30pm**

The Chairman closed the meeting at 9.45pm