

# TIBENHAM PARISH COUNCIL

Meeting of the Parish Council, Wednesday, 11<sup>th</sup> July 2018, Tibenham Community Hall, 8.00pm  
All councillors are summoned to attend.

## AGENDA

1. Public Forum
2. To receive reports:
  - a. County Councillor
  - b. District Councillor
3. To receive and accept Apologies for Absence
4. To receive declarations of interest and requests for dispensations (previously notified to the clerk) from members on any items on this agenda
5. To confirm and sign the Minutes of the meeting 9<sup>th</sup> May 2018 and note any matters arising
6. Planning

2018/1128	M Purdy	Cedar House, The Street	Side extension to garage to create workshop
N/a	G Munday	Wooden Building	
2018/1286	D Morton	Outbuilding North West of Primrose Farm	External alterations to building envelope following granting of prior approval for the change of use of agricultural buildings under Class Q (a) & (b) to a single dwellinghouse.
7. To discuss Saffron Housing
8. To receive Clerk's report
9. To complete certificate of exemption for AGAR (Annual Return)
10. To review and approve Annual Governance Statement of AGAR
11. To consider and approve Accounting Statements
12. To discuss and agree 2018/19 clerk pay scales
13. To discuss a subscription to Norfolk Parish Training Support
14. To discuss Defibrillator
15. To discuss War Memorial
16. To discuss draft Norfolk Access Improvement Plan
17. To discuss road clearance arrangements for winter months
18. To discuss fundraising ideas
19. To receive an update on footpaths
20. Finances – as at 6<sup>th</sup> July 2018 Savings Account: £0.00 Current Account: £9099.96  
To approve payment of invoices listed below:

Miss M Purdy	Clerk's wages x 2 months	£192.16
Norfolk Association of Local Councils	Annual subscription fee	£161.11
Society of Local Council Clerks	Annual subscription fee	£59.00
HMRC	PAYE x 3 months	£72.00

The press and public are welcome and are able to address the Council during the Public Forum.  
However, the law does not permit members of the public and press to take part in the debates.

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Jenny Robson	Internal Audit Fee	£40.00
Newman & Co	3 months payroll fees	£36.00

To note monies received since last meeting:

Tibenham Comm Hall	50% share newsletter	£63.84
Charities Trust (Aviva)	Footpath application	£300.00

21. To discuss transfer of monies from current account into savings account
22. To receive and consider any general correspondence since the last meeting
23. To receive an update on the Community Hall
24. To receive items for the next Agenda and confirm date and time of the next Parish Council meeting

Members have a statutory legal duty under the Local Government Act 2000 to declare any personal or prejudicial interests they may have in items contained in the above Agenda.

*M Purdy*, Clerk to Tibenham Parish Council

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6<sup>th</sup> July 2018