

**Draft minutes of the meeting of Tibenham Parish Council
held on 13th July 2016 at 8.00pm, taken by the Parish Clerk**

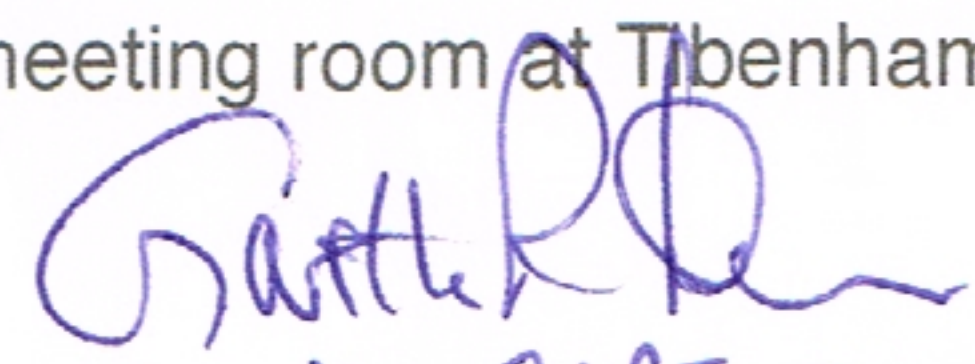
In Attendance: Chairman – Gareth Roderick-Jones, Auriel Mephram, Gemma Lambert, District Councillor – Charles Easton and Parish Clerk – Hannah Goring

1. Apologies: David Timson, Owen Clark and Rob Smith
2. Declarations of Interest: None
3. Minutes of the last meeting (27th June 2016) approved and signed by the Chairman.
- 4 a. Planning application 2016/1593 for garage at Courtyard Barn, Pristow Green Lane: Council approves.
b. The Council will respond to the proposed plans for the garage at the Old Forge with no objection subject to the condition that the building is used as a garage/storage and not for residential purposes.
5. The Chairman has proposed that the Community Hall benefit from a large hedge pack of saplings being offered free of charge from The Woodland Trust. Seconded by Gemma. The Chairman also proposed that the Council offer to pay for half the cost of the cutting the hedges as and when required. The hall to pay the other half. Seconded by Auriel.
6. Two footpaths in the village were inaccessible and the Council advised the Highways Department of this. In response, the Council has been emailed by Simon Briggs (Highways) to say that cutting of the footpaths will start soon and, with regards to the standing water issue on Pristow Green Lane, they are working through a backlog of flooding issues.

Work has begun on verge cutting and some of the potholes previously reported have also been repaired.
7. The Council has received a letter of thanks from Tibenham PCC for their donation towards the upkeep of the churchyard.
a. The returned cheque for the car share scheme has been initialled by one signatory. The other signatory still needs to initial and then the cheque can be presented again.
The Council agreed to pay the invoice for £30 from Mazars for extra work on last year's annual return. The Clerk is to contact Mazars again to advise them that we will pay their invoice as soon as the banking issues are resolved.
c. The chairman proposed the Council pay £92.33 for NALC membership as soon as we can legally write cheques again.
d. The Council has received information on the Electoral Review of South Norfolk. There are no views the Council wishes to put forward to the review.
8. It was agreed that the Council should send a letter of thanks to Darren Bailey for voluntarily clearing footpaths in his own time.
9. Barclays Appointment of Bankers process: The Council has completed and sent off all the relevant paperwork that Barclays has requested and are waiting to hear back.

Declaration of Interest forms to be completed and returned to the Clerk.

10. Deadline for items for the next agenda is Wednesday 7th September.
Next meeting is on Wednesday 14th September at 8.00pm, in the meeting room at Tibenham Community Hall.


14 SEPT 2016