

Tibenham Parish Council

Draft Minutes of the Parish Council meeting held in the Meeting Room, Tibenham Community Hall
on **Wednesday, 12th July 2017 at 8.00pm**

Present:	Gareth Roderick-Jones	GRJ	Chairman
	David Timson	DT	Vice Chairman
	Gemma Lambert	GL	

In attendance:	Marianne Purdy (Clerk)	MP
	District Cllr Charles Easton	CE
	County Cllr Bev Spratt	BS

1. Public Discussion

Three members of the public were present. Transport to and from Tibenham was raised: the Community Car Scheme is short of drivers; the flexibus doesn't run at working hours' time e.g. 9-5; the Dial A Bus can be booked but often late due to collection of others. Cllr Easton will look further into this. GRJ stated that on Monday, 17th July 2pm-8pm there is a public exhibition in the Methodist Church, Manor Road, Long Stratton on new housing in the area and the bypass.

2. Reports:

- a) County Councillor – Cllr Spratt stated Norfolk County Council needed to save £100million – the Council has a turnover of around £1.6billion which equates to around 3% of the budget. NCC hope to keep all front-line services. £2million extra will be available for potholes, particularly for South Norfolk. An extra £6million will be spent on roads in South Norfolk. NCC have employed a further 50 adult social services staff. NCC currently has 1100 children in care – 50% of whom are costing around £150,000 a year.
- b) District Councillor – Cllr Easton stated spending at South Norfolk being looked at - all schemes are currently being reviewed e.g. brown bins, dog bins. Due to the current state of Parliament, some legislation is on hold such as Housing White Paper (planning and development), the devolution deal etc. Business Rates will create income between now and 2020. Cllr Easton is now Chair of the Regulation and Planning Policy Committee and has taken a seat on the Greater Norwich Development Partnership who are looking at housing allocations – the number and size of homes that will need to be built in the Greater Norwich area between now and 2036. There are options out for consultation on where to build houses. Long Stratton bypass – Highways looking to get some additional grant money. Broadband – superfast broadband provision – BT have stated they don't want the money from SNC – looking at other ways to use the money to extend the coverage to rural areas. Cllr Easton would like to know of any internet problems/speed in Tibenham – clerk to feedback to him. Community Governance Review will be looked at in August.

3. Apologies for Absence

Robert Smith. Auriel Mephram.

4. Declarations of Interest

None.

5. Approval and signature of Minutes and any matters arising

The minutes of the meeting 10th May 2017 were approved and signed. No matters arising.

6. Planning matters

Documentation for the planning matters below was circulated to all Councillors. No new applications since circulation of these.

2017/0644 Waterloo Place, Long Row Proposed links to covered walkway No objection

2017/0645 Waterloo Place, Long Row As above No objection

2017/0781 Land west of White House, The Street	Amended application	Concerns raised
2016/2712 The Black Barn, The St	Change of use	No objection
2017/1276 Hay Barn House, Cargate Common	Variation of Cond. 2	No objection

7. Housing Needs Survey

Awaiting outcome of survey – carry over to next meeting.

8. Public Rights of Way + risk assessment

GRJ met with the new Countryside Access Officer to discuss Tibenham's footpaths. It was discussed that it was unrealistic to try and keep 30 footpaths open. The Officer had requested some meetings with land owners and was awaiting a response from them. Tibenham has several people who are willing to keep the footpaths tidy to keep them open – footpaths will be divided up.

For volunteers to 'work' for Tibenham Parish Council, insurance is required – this is in place. A risk assessment is required for volunteers. Clerk to adapt a risk assessment template. This was agreed.

9. Rangers

Work to be carried out: Cutting back verges at junctions of Mill Road/Diss Road, Blackburn Road/Diss Road.

Bridge at rear of The Black Barn, The Street needs looking at – handrails and general inspection. Clerk to action this.

10. Defibrillator

GRJ to complete form for Clerk to send to be registered. Once received, Clerk to research prices for pads and batteries. GRJ put to the meeting the suggestion of leaving the defibrillator unlocked for speed of use (as per advice from Ambulance Service and Heart Foundation) – Clerk to check insurance cover if it was to be left unlocked.

GL suggested a training session for Tibenham residents – this is something that TPC will look into.

11. Community Emergency Planning

The issue of community emergency planning was discussed. The main problem is receiving and collating information from residents in Tibenham. DT to speak with Lorna Pyke (carers' day). Clerk to research Post Office charges for delivery to each property in Tibenham.

12. Parish Partnerships Scheme

The Parish Partnerships Scheme is continuing until 2018-19 (financial year). Local highway improvements such as: improvements to Public Rights of Way, flashing signs for speeding, small lengths of formal footway. Bids to be submitted by 11th December. To be discussed at next meeting.

13. Correspondence

- a) Norfolk Family Mediation – request for funds.
- b) Merchant Navy Day – flying Red Ensign on 3rd September.
- c) Newman & Co – new charges – Clerk to clarify with Newman & Co.

14. Finances

Finances as at 29th June: savings account £426.51 current account £7221.39

The following payments were approved for payment. Proposed GRJ, seconded DT.

SLCC	Renewal of membership	£55.00
Jenny Robson	Internal audit of accounts	£40.00
Glyn Pugh	2 x notice boards	£492.00
Miss M Purdy	2 months' wages	£192.16
HMRC	PAYE	£82.80
Newman & Co	Payroll fees x 3 months	£36.00

15. Community Hall

The remainder of the lights in the hall are being replaced with LEDs. Carers project is progressing but there are issues with funding for services/organisations.

16. Items for Next Agenda

Gissing Community Hall.

Perspex fronts for footpath maps – Clerk to request a quote. GRJ proposed that if quote is £50 or under to go ahead - DT seconded.

17. Date and time of next meeting

Wednesday, 13th September at 8pm, Meeting Room, Tibenham Community Hall

The meeting closed at 9.45pm