

TIBENHAM PARISH COUNCIL

You are summoned to a meeting of Tibenham Parish Council which will be held on Wednesday 9th November at 8.00pm at Tibenham Community Hall Meeting Room

Members of the public are welcome to attend all Parish Council Meetings

AGENDA

1. Public Discussion

2. Apologies for Absence

3. Declarations of Interest - Auriel lives next door to 2016/2141

4. Approval of last minutes

5. Planning matters

- a. 2016/2141 Land and barn north of Orchard Farm, Cherry Tree Road. Demolition of corrugated tin sheet clad sheds and conversion of former agricultural buildings to create two new dwellings and detached garages.
- b. 2016/2195 Barns at West End Farm, Long Row. Change of use from agricultural to dwelling house. Amendment - Prior approval needed.
- c. 2016/2202 Mill House, Mill Road. Single storey side extension

6. Highways

- a. Signs for Community Hall information update.
- b. Road gritting to be discussed.

7. Correspondence

- a. NALC - Precept Consultation info and survey.
- b. Citizens Advice Bureau Diss, Thetford and District have written asking us to consider making a donation to them. They are willing to make a presentation to us.

8. Finances

- a. Current balances: Current Account £8729.13, Savings Account £426.46
- b. Completed payments authorised from previous meeting: Car Share Scheme £16.97
- c. Payments received: Missing precept, new precept, Community Infrastructure Levy - £681.67. There are two planning applications which this relates to:
 - 2016/0090 Norfolk Gliding Club - Construction of replacement hanger £587.89
 - 2016/0539 Dysons Farm, Long Row - Remove freight container and replace with steel-framed agricultural building £93.78.
- d. Payments to be made this time: £156.10 to SNC's Annual Dog Bin charge, £11.32 for the Car Share Scheme, £40 for Jenny Robson completing the internal audit.
- e. Barclays outcome of complaint and offer to consider paying any fine from Mazaars
- f. Clerk's wages - Forms to be completed to allow Newman and Co to handle the Pay Roll at a discounted rate of £120 per year.
- g. Update on external audit results – Mazars requested details of the savings account.
- h. Application to the Transparency Fund progress – Still in progress.
- i. Agreeing appropriate Financial Regulations
- j. Setting a budget

9. Any other business/Items for Next Agenda

- a. Agree dates for 2017 meetings so that the hall can be booked.
- b. Asset Register to be created.
- c. Hannah stepping down as Clerk. New Clerk needed.

10. Next Meeting TBA